

Wilmington Selectboard/Sewer Commission
November 4, 2015 at 6:00 pm
Meeting Minutes

Present: Diane Chapman, Tom Fitzgerald, Susan Haughwout, John Gannon; Jake White arrived at 6:12.
Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Mike Eldred-DVN, Madeline Conley-Commons Newspaper, Cheryl LaFlamme, Fred Skwirut, Alice Greenspan, Carolyn Palmer, Gretchen Havreeluk, Adam Grinold, Fire Chief Ken March, Road Supervisor Bill Hunt, Christine & Dennis Richter, Tom Consolino

1. Visitors, Public Comments, Possible Changes to SB Agenda

None

2. Fitzgerald moved to approve minutes of October 21, and October 28, 2015, Gannon second; all in favor.

3. Action Items

None

4. Liquor License

The Selectboard to possibly approve a Second Class Liquor License request for Pizzapalooza, LLC dba Beer Naked Brewery at 19 South Main St. Haughwout clarified that this business already has a license to serve, this license is to sell; so they will be able to sell growlers and such from the brewery. Haughwout moved to approve a second class liquor license request for Pizzapalooza, LLC dba Beer Naked Brewery at 19 South Main St, Gannon second; all in favor.

Chapman moved to enter into Sewer Commission at 6:07 pm, Fitzgerald second; all in favor.

5. Sewer Commission

A Final Allocation request for Sandri Realty, Inc located at 43 East Main St. (Sunoco Building) has been submitted. Haughwout moved to approve a final allocation request for Sandri Realty, Inc located at 43 East Main St, Chapman second; all in favor.

Chapman moved to come out of Sewer Commission at 6:10 pm, Gannon second; all in favor.

****Jake White arrived at 6:12 pm.**

6. River Bank Park Lights

Fred Skwirut of the Beautification Committee approached the Board regarding the lights in the Pergola. The committee has installed one energy efficient light in the center of the pergola that lets off a nice glow and is not overpowering. The proposed overhead light has been in place for 3-4 weeks and is hardly noticeable. Murphy mentioned he has only heard one comment; that the light was unobtrusive. LaFlamme, the committee chair, stated that the goal is to make these lights hardwired so it is a one-time project. They would like to see this funded through their capital account. Haughwout explained that the Board does not have to vote on this matter, the Town Manager can approve this. However, it is good that the committee updated the Board on this project. The application process was questioned. Skwirut stated that an application will be submitted to the zoning administrator, and all necessary steps will be taken.

7. Façade Grant Applications

There are two applications to be heard. The Board discussed the order in which they should be heard. By consensus they decided that 2 Whites Rd will be heard first, then 48 E Main St.

2 Whites Rd-Wahoos: for new signs- project cost is \$7,350 and is asking for \$5,000. Grinold shared with the Board that in the near future he will also be doing some landscaping in the “no man’s land” between the road and his parking lot. Fitzgerald moved to grant \$5,000 to Wahoos for new signs, Gannon second; all in favor.

48 E Main St-2 unit home: tabled at last meeting. It was determined that this is a 2 unit house, not a single family. Fitzgerald moved to give the balance of \$895.32 to 48 E Main St, Chapman second; 3 in favor, 2 opposed (Haughwout & Gannon).

8. Town Attorney Appointment

The Selectboard to possibly decide whether to search for a new Town Attorney due to conflicting interests and, if so, dismiss their current appointment. Haughwout moved to dismiss the current appointment beginning immediately with many thanks for years of service, Gannon second; all in favor. Murphy will begin the process to search for a new Town Attorney.

9. Ongoing FY 2017 Budget Discussion

Fire Chief Ken March discussed air pack replacement, the cost breakdown to upgrade all of them, the need for them, and the standards for having them. The budgeted amount was changed from \$45,600 to \$52,800. He also discussed the Emergency Management line items and the CERT team changes.

Road Supervisor Bill Hunt discussed his paving plan and his thoughts on crack sealing the roads. He also went over his projections for the Town Road Equipment and discussed the salt and sand situation.

Haughwout asked that the Gathering Place give their update on the satellite site to the Board when they meet next week to discuss their funding request. This update was supposed to happen back in July, but due to unforeseen circumstances it never happened. Haughwout also requested an overview of tax revenues given the growth/no growth of the grand list and what it means in terms of Town revenue.

10. Correspondence to/from Selectboard

Board reviewed their mail and letters

11. Other Business

Haughwout approached the other Board members regarding Holiday décor on the Town Office building. She feels the building should have some decorative lighting for the winter holidays. Haughwout reached out to Nan Peratti of Ashfield, Ma who also decorated the Brooks House in Brattleboro. Nan is interested in coming up and looking at our building in terms of decorations and lighting. Haughwout suggested this be paid through the 1% fund. With the Board’s consent she will contact Nan and set up a time to meet and discuss plans and cost.

12. Select Board Members Comments and Other Action Items

White mentioned to the Board that he just came from a large brush fire on Look Rd. Gannon informed the Board that he and Fitzgerald along with Murphy reviewed the Old School RFP’s last week. They have narrowed it down to three and will be meeting with them this week.

13. Town Manager's Updates

The Footbridge will be raised on Friday. There will be two cranes doing the work. In terms of the ramp, Merrill Mundell has a plan and hopefully it can be built before the ground freezes.

Chapman moved to adjourn the meeting at 7:40 pm, Haughwout second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Diane Chapman, Chair

Tom Fitzgerald, Vice Chair

Jacob White

Susan Joy Haughwout, Clerk

John Gannon