

Wilmington Selectboard/Sewer Commission
November 2, 2016
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Diane Chapman, Susan Haughwout, Vince Rice

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Cliff Duncan, Tom Consolino, Gretchen Havreluk, Christine Richter, Mike Eldred & Lauren Harkowik-Deerfield Valley News, Chris Mays-Brattleboro Reformer

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to Agenda

Mike Eldred introduced Lauren Harkowik who will be reporting for him at Deerfield Valley News while he is out.

The minutes on the agenda should read October 19, 2016.

2. Approve Minutes of October 1, 2016

Chapman moved to approve the minutes of October 19, 2016, Gannon second; all in favor.

3. Action Items

-Set dates for FY 18 Budget discussions

November 9th at 9 AM

-Possible signing of Look Rd Bridge replacement construction contract

The Board discussed the Look Rd Bridge funding options and the placement of the proposed temporary bridge. Gannon suggested considering borrowing the funds and using 1% tax money to pay the interest. Gannon also asked that the Road Supervisor provide a list of large projects that need to be done. Rice questioned if it was feasible to purchase our own temporary bridge to use for other projects as well as this one, rather than paying the contractor price for this project only. Murphy stated that leasing our own is also an option. The Board asked for a re-payment schedule should they choose to borrow the funds, and the project list from the Road Supervisor be given to them for their meeting next Wednesday.

4. Selectboard to Review Gretchen Havreluk Commissioned Report (20 minutes)

The Selectboard had further discussions on the large projects described in Gretchen Havreluk's report which summarized previously existing reports, public opinion surveys, and other materials and was presented to the Board on September 21st. Some projects don't have a clear cut cost. The Board discussed the best way to prioritize the list. They agreed to individually list their priorities and send them to Jessica, who will then tally them and make a final list for the Board to review. Havreluk will then be able to gather the necessary information needed to discuss the top three projects. It was agreed to put Look Rd Bridge at the top of the list to start, as it is an urgent project, and work has already begun.

5. Review of Possible Changes to Municipal Personnel Policy

Gannon asked that all changes that had been made be put in using track changes so that they can see everything that was taken out and added in one document rather than moving between two documents. This will be completed for their next regular meeting.

6. Class 1 State Highway Classification Follow up

After a short discussion, the Selectboard decided not to ask the state to reclassify the local State Highway (Route 9). Murphy will draft a letter to Rob Faley regarding the Board's decision.

7. Selectboard Discussion of Local Option Tax Fund

The Selectboard continued their discussion on how to use the 1% Local Option Tax Fund. The Board agreed that a process would be more efficient than a committee. Gannon suggested that 1% requests be reviewed quarterly, rather than as they come in. There is an application online, which some have used as a guideline. Consolino suggested, rather than quarterly, to have a deadline of 30 or 60 days prior to the project. The Board thanked him for the suggestion, but feel it would be beneficial to treat it more like a grant process, with a specific deadline. Fitzgerald will start a draft criteria for the Board to review.

8. Correspondence to/from Selectboard

9. Other Business

Haughwout moved to authorize the Town Manger to enter into discussion for the possible sale of a small parcel of Town-owned land near Look Rd Bridge, parcel ID# 00203018.000, Gannon second; all in favor.

10. Select Board Members Comments and Other Action Items

Rice-Where does the solar project stand? The project is on hold while recipients are lined up, but the Town is on the list.

Tax Sale results- The Town took 2 parcels in Haystack, 2 parcels were sold to individuals.

E Main St Sewer Issue-The owners with the issue have not yet come back to the Board. One individual is working with Merrill Mundell to try and fix the issue that seems to be happening within their property.

Haughwout-There is a teacher in-service at the Elementary School on Election Day. Currently talking with the school and the Supervisory Union to make sure voters will have available parking.

11. Town Manager's Report

The State will be resurfacing Route 9 from the Marlboro town line to Bennington next summer. Centerline rumble strips have been proposed. The Town can request a meeting regarding the plans, as this is in the early stages. The Board requested Murphy send a letter of opposition to the State regarding the rumble strips.

Fitzgerald moved to adjourn at 7:50 PM, Chapman second; all in favor.

Respectfully Submitted by:

Jessica DeFrancesco
Administrative Assistant

Approved by Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Diane Chapman

Susan Joy Haughwout

Vincent Rice, Clerk