

**Wilmington Selectboard/Sewer Commission**  
**November 1, 2017**  
**Meeting Minutes**

**Present:** John Gannon, Vince Rice, Sarah Fisher **Absent:** Tom Fitzgerald, Ann Manwaring

**Others Present:** Scott Tucker, Jessica DeFrancesco, Chris Mays, Mike Eldred, Meg Staloff, Bill Hunt, John Lazelle, Sheldon Brassor, Travis Wheeler, Doug Wheeler, Christine Richter, Crista Gannon, Tom Dee, Jim Trimarchi, Pete Keelan

Meeting called to order at 6:41 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

Minutes of October 18<sup>th</sup> can't be approved as there is no quorum of those who were in attendance.

2. Approve Minutes of October 6 and 18, 2017

Rice moved to approve the minutes of October 6, 2016, Fisher second; all in favor.

3. Deerfield Valley Health Center Update

Jim Trimarchi and Tom Dee gave the Selectboard an update on the development plans for the Deerfield Valley Health Center (DVHC). DVHC is the oldest health center to date. Southern Vermont Health Care has been looking for alternatives for DVHC for over two years. Building a new health center makes the most sense, with a scope to add more providers and expanding services in the future. The hope is to build around the current health center so that it can remain open to the public during construction. When construction is complete the old building would be taken down and become the parking lot. Telemedicine has also been a topic of discussion for the expansion.

Fisher asked if they would be open on weekends. That possibility is being looked at. It will depend on the need of the community. It takes a lot of staff to run the building.

The schedule is to start the permitting process this winter, break ground in April 2018, 9-12 month build, with an opening date of April 2019 the latest.

Lazelle asked if they would have on-sight water and sewer. They are currently still looking into connecting to town water and sewer, but as of right now it looks like the quickest and least expensive option is going to be septic.

4. Health Insurance Plan Renewal and Discussion

Richter, the Town's Finance and HR Officer, discussed the renewal of the Town's current Blue Cross and Blue Shield Health Plan. A renewal would need to be authorized by the end of November for effective dates of 1/1/18-12/31/18. This year's platinum plan had a 9% increase in premium costs. The town pays about half of the out-of-pocket expenses. Dover offers the gold plan, pays the full premium and the max out-of-pocket expenses. There is no way to know how many employees would hit the maximum out-of-pocket, but it could end up costing the town much more money. Fisher asked if the town currently offers health and/or dental. Currently it is not offered, but many employees would love the benefit. Rice moved to approve the health insurance plan renewal, Fisher second; all in favor.

5. Traffic Ordinance

The amended Traffic Ordinance was recently voted down at a special town meeting due to issues with the overnight winter parking in certain lots. Because of this, the Ordinance reverted back to the 2010 Ordinance. The Selectboard has been presented with another amendment containing all changes made in the previous amendment, minus the overnight winter parking in section 23. Wheeler asked about winter clean-up in the lots where cars park overnight. Hunt and Szarejko will be having meetings with the landlords to discuss and coordinate winter clean-up and how to best park tenant vehicles. Rice moved to approve the Traffic Ordinance, Fisher second; all in favor.

## 6. Action Items

- ~ The Selectboard reviewed the annual request by the Deerfield Valley Stump Jumpers for the use of town roads for snowmobile access. They have included a new addition to the list, from the entrance of the Chimney Hill Clubhouse parking lot to the trail near the exit from the parking lot, which Chief Szarejko has approved. D. Wheeler commented that there have been a lot of issues with snowmobiles driving on the roadway and almost getting hit by cars and plow. Hunt commented that weekend renters are the biggest offenders. Gannon suggested more police presence when possible. Tucker will contact Chimney Hill Owners Association, Stump Jumpers and the Police Chief and put this on the next agenda.
- ~ Staloff explained that the renewal process for the Downtown Designation is extensive. The draft application is due December 1<sup>st</sup>, final due March 4<sup>th</sup>. They are hoping to expand which would include Beaver St and work on improving pedestrian travel in that area. Rice moved to approve a resolution for the renewal of the Town's Downtown Designation, Fisher second; all in favor.

Rice moved to enter into Liquor Commission at 7:23 pm, Fisher second; all in favor.

## 7. Liquor Commission: Liquor Licenses

Rice moved to approve a Request to Cater application from Jim's Bistro at the Roadhouse dba The Roadhouse, at Memorial Hall on 12/1/17 for the Chamber of Commerce Gala Party, and Open Container Exemption Permits for the Chamber of Commerce gala being held at Memorial Hall 12/1/17 from 6-10 pm and for Friends of Memorial Hall for events on 11/4/17 and 12/21/17 from 7-12 pm, Fisher second; all in favor.

Rice moved to exit Liquor Commission at 7:24 pm, Fisher second; all in favor.

## 8. Budget Meetings

The Selectboard discussed schedules for budget meetings. They will meet on 11/6 at 6pm, 11/8 at 8 am, 11/14 at 8 am, and 11/15 at 5 pm followed by their regular meeting.

## 9. Other Business

### 10. Select Board Members Comments and Other Action Items

Rice inquired where Wings was in terms of their fundraising for their Memorial Hall project. There have been a few hiccups. They are continuing with their trusses on the stage. The basement is going to take more time. Tucker is planning to set up a meeting with Wings and Friends of Memorial Hall to go over expectations.

Gannon saw a terrific effort by the road crew, police, and fire in response to the flooding earlier this week. It was great to see everyone working together. Whitingham has officially filed their education lawsuit.

## 11. Town Manager Updates

- ~ Continuing budget meetings with Christine and Department Heads. Hope to give the board an entire budget as it stands and break out sections being discussed at each meeting.
- ~ Will be out of the office 11/8 & 9 for the VTCMA conference
- ~ Look Rd Bridge–Waiting for Holden to approve the final requisition to pay the last bill.
- ~ Fire Chief interview is scheduled for 11/14 at 1 pm
- ~ Received 3 letters of appreciation  
Health Officer, Craig Ohlson  
Detective Sgt Denault  
Chief Szarejko

Rice moved to adjourn at 8:03 pm, Fisher second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring