

Wilmington Selectboard/Sewer Commission  
October 15, 2014 6 pm  
Meeting Minutes

Present: James Burke, Diane Chapman, Susie Haughwout, Jake White, Thomas Fitzgerald  
Others Present: Scott Murphy, Jessica DeFrancesco, Mike Eldred, Gretchen Havreluk, Cindy Hayford, Jennifer Fitzgerald, John Lazelle, Chris Company, Steve Waldo, Tom Consolino, Susan Lawrence, Mike Riccio, Shane Lopez, Jack Cunningham, Adam Grinold, Mike Eldred

Meeting called to order at 6:01 pm

1. Changes to the Agenda- Murphy would like to add a ballot consideration from Haystack under the Action Items  
No public comments
2. Approve Minutes of October 1, 2014- Chapman moved to approve the minutes of October 1, 2014, Haughwout second; all in favor.
3. Action Items-
  - a. Resolution- Discussion on proposed Resolution calling for a two year moratorium on any legislation that will increase upward pressure on the property tax. Haughwout noted that changes that had been made based on previous input. Haughwout moved to sign the Resolution as is, Chapman second; all in favor.
  - b. Planning Commission Resignation-Lynne Matthews had submitted her resignation from the Planning Commission. Discussed an exit interview, which Haughwout agreed to do. Chapman moved to accept Lynne Matthews' resignation from the Planning Commission with regret, Burke second; all in favor.
  - c. Ballot- Certain developed villages within the Association of Haystack Property Owners are looking to change the by-laws so they can depart the Association. They would need approval of this amendment. The Town owns many properties, so it gets input. Discussion on process and why they want to leave the association. There was a consensus by the Selectboard to approve of this amendment.
4. VT Dept of Liquor Control Educator/Inspector, Steve Waldo- Presentation made by Liquor Control regarding ways to control the issues surrounding liquor through the issuance of liquor licenses. After the presentation, Haughwout stated that the Town of Wilmington already has an approval process in place for granting or denying liquor licenses, including input by the Chief of Police on both new licenses and those up for renewal.
5. Budget Discussion Overview-Departments Heads were given budget forms to start working out their budgets. Discussed dates to start meeting with Dept. Heads; November 6<sup>th</sup>, 12<sup>th</sup>, and 18<sup>th</sup> at 5 pm were agreed upon.
6. Town Manager Updates-  
Possible Joint Meeting with Dover Selectboard-Discussed meeting jointly to go over the possibility of regional joint services.

7. 5. Public Hearing-CDBG-DR2 Grant- Havreluk discussed the scope of the available grant. The proposed sidewalk would extend from Hayseed Gifts to Folly Foods, down to Beauman Paints. Chapman inquired if owner consent has been received. Havreluk stated that it has not, however, all of the business owners have expressed that they are very excited for this project. Burke inquired as to how much funding the Town would be liable for. It would be 10% of the project which would be \$33,860. It would be all state permitted; no local permits required. The easement legal fees are included in the total project cost. Consolino asked if other applications would be made for North, South, and East Main St? Havreluk stated that there would be applications for those; this is just the first piece. White asked if the sidewalk would connect to the Valley Trail, and Havreluk stated not right away, but perhaps eventually it would. Riccio stated that the new sidewalks are a great thing, and much needed. The Board needs to approve the Resolution for this Grant, naming Havreluk as the contact, and Murphy as the Town Agent. Haughwout moved to approve the Resolution as written, Burke second; all in favor.

8. Jennifer Fitzgerald, Town Nurse, to discuss a satellite of the Gathering Place coming to Town- Fitzgerald explained the functions of the Gathering Place and its need within the community. Burke commented that he has been to the Gathering Place in Brattleboro, and all those people would otherwise be left home alone all day. By having this organization to help, they can interact with other people throughout the day. Fitzgerald discussed the VY Grant that has been applied for and she is looking for a letter of support from the Selectboard endorsing this project. Also discussed funds being donated to the Town "Nursing Program" on behalf of Wayne Rowell. Murphy asked the Board to approve an account be set up for such funds that can be used for this satellite office of the Gathering Place. The Selectboard agreed to set up an account for these funds.

9. Chris Campany, Executive Director of the Windham Regional Commission- Campany discussed its role within the Town, and how it supports the Town. Discussed the WRC's letter requesting cease and desist order on permits issued to Hermitage Ski Club Area. Campany stated that the WRC asked for a Master Plan and never received one; they did not request a cease and desist order, simply asked them to get active permits. The Board discussed with Campany the need for open communication on a local level with the Commissioner Representatives. The Board was unaware that it's local Representative was present at the meeting where it was decided to send this letter to Hermitage.

Fitzgerald moved to enter Sewer Commission Meeting at 8:10, White second; all in favor.

10. Allocation Permit for Tony Lopez- The allocation permit previously approved required Lopez to cross private property owned by Bob Grinold. An agreement was reached between Lopez and Grinold to allow connection if the Town donated \$1000 to Grinold who would in turn donate the money to Deerfield Valley Community Cares. Murphy asked that the allocation cost be reduced by \$1000, which Lopez would pay directly to Grinold, and Grinold would then donate to DVCC. The Board is willing to reduce Lopez's payment by \$1000. Haughwout asked if there was a legal reason for doing it this way. Murphy explained that it was recommended to do it this way by the Town Attorney as to not set a precedent. Haughwout stated that perhaps a joint signing and check exchange could take place to be sure it all goes as it is supposed to. Conflicts that surround the sewer line in this area and town easements were discussed. Haughwout moved to reduce the allocation by \$1000 for Tony Lopez, Fitzgerald second; all in favor. Haughwout

moved to approve the final allocation based on the price discussed, Burke second; all in favor. Haughwout moved to approve the connection permit for this property, White second; all in favor.

11. 10. Correspondence to/from Selectboard-None

12. 11. Other Business-

Burke inquired about heat at Memorial Hall. Murphy stated that the sensor reacted to the cold weather and it shut the system down. Jeffers is working on it and will have heat for the Quilt Show.

Fitzgerald commented that it was a great time at the Hermitage Pre-Opening Gala Saturday night.

White stated that the Fire Dept has been up to the Hermitage.

Haughwout inquired about the progress on the Water District merger. Murphy stated that Attorney Mike McGillian needs a block of time to deal with it but he is working on it. White suggested the Water District meetings be posted on the website so more people may be aware of them.

Haughwout asked about the issue concerning ownership of Haystack Rd. Murphy will touch base with Fisher's office on that. Haughwout also asked if the Town had an attorney lined up for the Fire Truck Agreement. Murphy stated that Chris Cady is ready to represent the Town.

White moved to adjourn the meeting at 8:42 pm, Burke second; all in favor.

Respectfully submitted,

Jessica DeFrancesco  
Receptionist/Administrative Assistant

Approved by Wilmington Selectboard:

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James Burke, Chair

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Diane Chapman, Vice Chair

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Susie Haughwout, Clerk

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Jacob White

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Tom Fitzgerald