

Historic Memorial Hall Board Minutes
October 9, 2012
DRAFT

Board Members Attending: Carlotta Gladding, Doris Horton, Alan Greenspan, Alice Greenspan, Jeanne MacDougall, Fran Alfieri

Absent: Scott Murphy

Guest: Andy Hauty

Jeanne called the meeting to order at 3:10. Doris made a motion to accept the Oct. 1 minutes; Alan seconded and the motion carried.

Chairperson's Report: Jeanne had met with Scott regarding the blinking marquee/flagpole lights. They will ultimately be set on a light sensor that will go off around 11pm. Use of Historic Memorial Hall for Town Meeting is a possibility in 2014 now that there is suitable parking behind the Hall. The Board would like either the Select Board or the town attorney to follow up with MHCA regarding its use of the name Memorial Hall.

Circus Minimus: Over 125 attended the event which was aimed at elementary/middle school youth who thoroughly enjoyed themselves. Donations covered the cost of the performance. Kudos to Alan for making all the arrangements for this show. It's important to have power/plugs/switches labeled for renters and for committee to know.

Quilt Show: Event is Saturday, Oct. 20. Unfortunately, the quilt racks that were recently promised to us to use fell through so we are relying on Al Wurtzberger who offered to build them. Volunteers are needed to help with set up on Friday the 19th in the afternoon/evening. Jeanne will contact the Probation Dept., and Cindy Hayford to see if they can provide some manpower. Doris has contacted the local Boy Scout troop leader. The next quilt show meeting will be 10:30 Friday, Oct. 12 at Norton House.

Upcoming Events: Twice Blessed is planning a fashion show/play benefit on Nov. 23/24. The Board proposed that they should not be charged for rehearsal time the week before their event. We were reminded that the hall is reserved on a first come, first served basis. After reviewing with new Board member Fran the booking procedure, he mentioned that there appears to be the need for better communication between Scott, Mary and the Board so that we are kept informed of booking dates. Jeanne will ask Scott if he or Mary can email the Board members as soon as a booking application is received and signed off on. **A Community Square/Contra Dance** with caller Andy Davis is planned for Nov. 3. He will need chairs removed except for one row facing inward around the hall so people can watch as they rest. Carlotta will help with publicity through posters and media outlets. The musicians are providing photos to make a collage for the poster with a picture of the hall. Jeanne suggested a school-wide square dance competition to perform at the event but Fran said that the PE curriculum is already set but perhaps this could happen in the spring. He will follow up.

Other Business: We are anxious to have an energy audit done on the building and to get estimates for insulating the ceiling of the main floor and what else would be needed to eventually install air conditioning and to improve the heat exchanger. Fran will act as a liaison with Scott with HVAC contractors. We also hope that the list of things needed to be fixed at the hall that have to do with safety (stair railings, stage unevenness, and basement lighting will be addressed soon.

Andy requested that our board partner with Wings to pursue a grant to install truss work on the stage which would provide multi purpose use for lights and fabric acrobatics. Alice made a motion to partner with Wings for the above project grant whose deadline is October 15. Doris seconded and the motion carried.

There being no further business, Doris made a motion to adjourn at 4:45; Alice seconded. Meeting adjourned.

Respectfully Submitted,

Carlotta Gladding
Secretary

Next meeting will be Oct. 22

Possible Agenda Items for next mtg:

Minutes
Town Mgr. Report
Electrical/carpentry work on Hall
HVAC estimates/energy audit
Responsibilities: heat, chairs
Cultural Facilities Grant
Fundraising ideas
Quilt Show feedback and other hall rentals
Upcoming Events: Square Dance/Holiday events
Other Business