

Wilmington Select Board/Sewer Commission
Meeting Minutes
January 22, 2014

Present: Jim Burke, Diane Chapman, Jake White, Susie Haughwout, Scott Murphy, Jessica DeFrancesco

Others Present: Cliff Duncan, Tom Consolino, Chris Mays

Burke called the meeting to order at 5:59 pm.

1. **Approve minutes of January 8, 2014**-White made a motion to approve the minutes of January 8, 2014 with no correction. Chapman 2nd. All in favor. Haughwout abstained due to absence from that meeting.
2. **Public Comments**-Cliff Duncan gave an update on the street lights in the village. (GMP) is doing an upgrade, and the Village Revitalization Committee is still working on getting decorative lighting for downtown. The Town signed a contract with Green Mtn Power (GMP) 2 years ago, after the flood, to replace the lights downtown with LEDs. There was discussion on payback to GMP of depreciated value on what are on the poles now verses what will be on the poles when the committee has finalized their plans. Murphy gave the Board a brief overview, and pointed out the cost of repairs and maintenance. If the Town decided to pull out of the contract with GMP and utilize the plans that the Committee has come up with, the cost burden of repairs and maintenance would fall on the town, which could get expensive with line crews, etc. that would be needed. The Board agreed to put this on the next agenda.
Consolino inquired as to whether or not the Board had plans to update the Town as to the 1% expenditures before Town Meeting. Burke stated that it will be discussed at the pre-town meeting and there is a print-out that can be requested. Murphy will send a copy to Consolino.
3. **Action Items-**
 - a. Certify Town Highway's Mileage for the VT Agency of Transportation. This is done every year, and there were no changes from last year. Chapman made a motion to approve the Town Highway's mileage for the VT Agency of Transportation. White 2nd. All in favor.
 - b. Set date for Informational Meeting & Possible "Meet the Candidates" prior to Town Meeting- The Rotary put it on last year and it went well. The Board decided to have the Informational Meeting on February 26, 2014 at 6pm in the meeting room. Murphy will follow-up with the Rotary regarding "Meet the Candidates".
 - c. Gil Oxley will formally resign from the Development Review Board at the end of his term in March. He is the second DRB member to resign over the last couple months. Burke offered to do an exit interview with him.
4. **Town Highway Ordinance**- There are a dozen or so towns that have not adopted the State's Highway Ordinance. Bill Hunt had some concerns; however, he has found out that the Town can go beyond what the State has mandated. Hunt is now comfortable with the amended draft that has been created. Haughwout would like to hear from Hunt, via memo is fine. Haughwout also asked why there is not going to be a hearing to adopt this new ordinance. Murphy stated that the State Statute does not require the Board to hold a hearing, but certainly can if they so wish. The Board agreed that a public hearing will be held at their next meeting, and will then possibly adopt the Ordinance.
5. **Wilmington Water District Update**- Murphy gave the Board an update on the progress of Wilmington Water District (WWD), stating that the state deadline will not be changing, but WWD is on target with the deadline. Voter approval is needed to secure a possible bond and it needs to be met by the end of April. Haughwout feels the merger should be discussed more,

whether with the Water District or just as a Board themselves. Consolino inquired about the bond vote. Registered voters of the Water District would vote on the bond for the required improvements to the water system.

6. **Town Manager Review Form-** After looking through several different formats, the Board prefers the Williston form. Burke feels that the Review Form will be used as a base for discussions.

8.7 **Other Business-** Haughwout gave Murphy a check for \$500. This is a donation from Mary Jane Finnegan for the Memorial Hall Capital Fund. The Board and Murphy thank Finnegan for this contribution. A thank you letter will be sent to her.

Burke made a motion to go into Executive Session to discuss the appointment of a Public Official at 6:47 pm. All in favor.

The Board came out of Executive Session at 7:10; no decision made.

9. The Town Manager Update-

Year to Date FY 2014 budget- After approx. 7 months into the fiscal year, the Town is on track budget wise. There are several line items that we are watching carefully including Sand & Salt for the Highway, maintenance repairs to highway vehicles and equipment. Police OT and PT payroll, Fire Truck Maintenance and Memorial Hall total budget. We are hopeful that we will be able to come in at budget as long as extraordinary occurrences do not happen (such as a flood or a long & difficult winter). Delinquent tax collections are ahead of last year's pace by 25%, so payments are being made more quickly compared to this time last year. We currently have approximately \$103,000 in tax delinquencies from the current fiscal year.

Chapman made a motion to adjourn the meeting at 7:25 pm. White 2nd. All in favor.

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Meg Streeter

Jim Burke

Jake White

Susie Haughwout

Diane Chapman

