

**Pettee Memorial Library  
Minutes for September 4, 2012**

**Present:** Franklin Reeve, *chair*; Louis Clark, *treasurer*; Ann Ottaviano, *recording secretary*; Carolyn Palmer and Meg Streeter. Amity DeAngelis, *librarian*.

The meeting was called to order at 4 pm

**Maintenance:**

1. The new side door should be ready this Friday. It will be a metal door with a half glass panel.
2. Louis Clark will speak to Town Manager, Scott Murphy, about the estimate to re-plaster the old part of the ceiling in the stacks. He will get back to the trustees at next Tuesday's board meeting. Franklin Reeve will contact Dave Sklar of D.S. Builders for an estimate to sheetrock the entire ceiling in the stacks.

**Personnel:** There was a discussion about the financing of Helena's library training workshops and travel reimbursement. We decided to pay her expenses from endowment funds.

At 4:45 there was a motion to go into executive session, it was seconded and voted unanimously for the purpose of staff evaluation.

We came out of executive session at 5:50 – No action taken.

**Next Meeting: Tuesday, September 11, 2012 at 4 p.m.**