

Wilmington Selectboard/Sewer Commission
July 2, 2014 at 6 pm
MINUTES

Selectboard Members Present: James Burke, Diane Chapman, Jacob White, and Thomas Fitzgerald

Selectboard Member Absent: Susan Haughwout

Others Present: Scott Murphy, Mary Towne, Jack Deming of Deerfield Valley News, Gretchen Havreduk, Celia and Ken Weissman, Alice Greenspan, Lee Schindel, Cheryl LaFlamme, Sybil Idelkope, Chris Huston, Adam Grinold, Richard Covey, Ken March, Charlie Staib, Christine Richter

1. **Agenda Addition:** The Board voted by consensus to add a proposed executive session to the end of this agenda for appointment of a public officer.
2. **Minutes:** White moved and Fitzgerald seconded to approve minutes of June 18, 2014. Vote: All in favor. Fitzgerald moved and Chapman seconded to approve minutes of June 24, 2014. Vote: All in favor.
3. **Visitors and Public Comments:** Jack Deming asked if there was any more public information to release about the June 24, 2014 Emergency Meeting. He was told no.
4. **Action Items:** Chapman moved and Burke seconded to approve Special Traffic Regulations for the closing of a portion of South Main St on August 2, 2014 from 4-9pm for the Blueberry Festival Block Party. Vote: All in favor.
5. **Liquor and Outside Consumption Licenses:** The Selectboard reviewed an application from Pizza Palooza, LLC for Outside Consumption Permit/Occasional Use for the dates of: 7/3, 7/4, 7/27, 8/2, 9/19, 10/11, 10/12. Discussion included that it is very late to apply for July 3 & 4 on July 2. Also Police Chief Joe Szarejko requested that if granted, the following conditions be attached: The roped off area should be the “future Patio TBD” area on site map; Hours should be 12 pm to 1 am; A trained individual should be stationed between the roped off area and the sidewalk at all times when outside consumption is occurring.

Fitzgerald moved and White seconded to approve the application with the conditions requested by Chief Szarejko and also the condition that the State of Vermont also grants approval. Vote: All in favor.
6. **Interview:** The Board interviewed Sybil Idelkope, a candidate for the Development Review Board. She was previously on the DRB in 2009 and works in architecture. The Board thanked her for volunteering.
7. **Breadloaf Company Presentation:** Chris Huston of the Breadloaf Company gave a power-point presentation the final Work Product of their Planning Study on the possible co-relocation of the Wilmington Police and Fire Departments.

Discussion included:

- It is not feasible for both departments to be at the same site.
- The Fire Department:
 - Wants to be in the center of town so the best location for them is the old town garage site
 - An elevator is needed for the future
 - A fifth bay and larger bays are needed because equipment is getting bigger
 - The site is already owned by the town, but there is not room for both fire and police
 - There is still some money in the grant that may be able to be used to determine if this site can accommodate the Fire Department. The ultimate concern is to get the FD out of the flood zone.

- The site is very tight for the FD – possibly could move Haynes Hall?
- Police Department:
 - Is more flexible about location and in the next phase, they could look at that also
- Study Phases:
 - The first phase is completed. Phase 2 would take about 2-3 months.
 - Phase 2 would:
 - Study feasibility of Fire Department at old town garage site
 - Study location for separate Police Department

The board agreed by consensus to move forward if funds allow. It would be good to have something shovel ready so we would be ready if grant opportunities came up. They thanked Chris for his work and the presentation.

8. **The Selectboard to Receive Letter from the Beautification Committee:** Cheryl LaFlamme, Celia Weissman, Alice Greenspan, and Lee Schindel presented a letter from the Beautification Committee calling for the ability to seek replacements of open seats on their committee. The Selectboard has put a moratorium on filling the vacant seats for now until they review the status of all boards. The committee members said they do a lot of work for the town, saving a lot of money, and they would like to keep the 11 member board. It is hard to get non-member volunteers to help with the ongoing maintenance work like weeding and watering. It was suggested that maybe they could have fewer members which makes it easier to get a quorum and then have alternate members. Chapman and White said this committee is different from others and does a lot of work besides holding meetings. The board's intent was not to hurt the committee. No decision was made. The board thanked the committee for the work they do and will discuss the moratorium at an upcoming meeting.

9. **Town of Wilmington Façade Program:** The Town's Economic Development Specialist Gretchen Havreluk presented a proposal to the board for a Façade Program, asking the board to approve 1% tax money to implement it – money could be used from the revolving loan fund. The purpose is to improve the looks of buildings in town, not just the downtown area. There was considerable discussion on the proposed program and the board tabled the item tonight and asked Havreluk to come back with more details and answers to their questions at the next meeting.

10. **FY 2014-15 Tax Rate:** Fitzgerald moved and White seconded to set the town tax rate for Fiscal Year 2015 at \$ 0.4486. Vote: all in favor.

11. **Correspondence to/from Selectboard:** The board reviewed the Act 250 log & other correspondence. No action was taken.

12. **Other Business - Select Board Members Comments and Other Action Items:** None

13. **Town Manager's Updates:**

- a. **Record Requests:** We are getting a lot of public record requests and it takes a lot of staff time.
- b. **Lakeshore Protection Act Public Hearing:** The Board will hold a Public Meeting on Wednesday, July 23, 2014 at 6:00pm at the Wilmington Town Hall Meeting Room to discuss the new Vermont Shorelands Protection Act that went into effect July 1, 2014. The Selectboard is inviting input from the public to decide whether the Town should assume enforcement of the Act or the Vermont Agency of Natural Resources.

c. Hermitage Fire Agreement Progress: Negotiations on the agreement are progressing and hope to be finalized within 30 days.

14. **Executive Session:** Burke moved and Chapman seconded to go into executive session with the Town Manager present to discuss appointment of a public officer. All were in favor and they entered at 7:30 pm. They came out of executive session at 7:42 pm. A motion was made and duly seconded to appoint Sybil Idelkope as a member of the Development Review Board to fill the remainder of a three-year term that expires in March 2017. Vote: All in favor.

Meeting adjourned at 7:43pm.

Respectfully submitted,

Mary Towne
Administrative Assistant

Approved by Wilmington Selectboard:

James R. Burke, Chair

Diane Chapman, Vice Chair

absent

Susan Joy Haughwout, Clerk

Jacob White

Thomas J. Fitzgerald