

Wilmington Beautification Committee
June 23, 2014

Committee Members Present:, Cheryl Rothman, Keith Herbert, Alice Greenspan, Fred Skwirut, Mary Wright, Celia Weissman, Scott Murphy (ex-officio)

Committee Members Absent: Katy Little, Lee Schindel,

The meeting was called to order at 8:00 am by Cheryl.

Approval of Minutes Meeting: June 9, 2014 Motion: Alice Second: Fred – passed.

Treasurers Report - Celia reported:

Unexpended Operating Balance: Available Balance Approx: \$450 to \$475 (\$ 661 minus Pending Expenses)

Summer Flower Program/Landscaping

Gateway Garden: Lee applied a week killer, Celia has been hand weeding close to plants, but we need a workday to get on top of the weeds. Workday scheduled for Monday, June 30 at 9:00 am.

Dixon Parking Lot: Two of the grasses sustained winter kill. Alice will get replacement grasses and additional weed killer from Newfane Nursery this week and submit the bill. She advised Scott total cost will be less than \$200.

River Bank Park: Lee requested assistance with the ongoing maintenance. Alice will work in the park today.

Route 9 Oxbow

Scott advised that he had received a second bid, from Janet Boyd, but that he had not had a chance to review it. Adam Buursma responded that he could not bid at this time.

Letter to Select Board

The committee reviewed the draft submitted by Lee. Alice moved the following changes be made “deletion of the first sentence in paragraph 3, deletion of the parenthetical comment and replacement of ‘big spring projects’ with ‘weekly maintenance’ in paragraph 4, deletion of ‘or merge us with the WW Design Committee’ in paragraph 5.” And that we ask Scott to add it to the agenda of the July 2nd Select Board meeting so it can be presented to the Board in person. The motion was seconded by Keith and passed.

Town Manager Update

Review of new Open Meeting Law – Scott discussed the impact the new Open Meeting Law will have. Major impacts to WBC –

- Agenda must be submitted to Mary Town so it can be posted on the website at least 48 hours prior to the meeting.
- Changes to the Agenda should be the first item on the agenda.
- Emails can be sent to the entire committee, the emails can contain material to be discussed at the next meeting, including attachments. Responses, if any, should be directed to a single individual, i.e. do NOT “Reply All”. The individual may compile the responses and present them at the next meeting.

The committee decided that going forward, all email replies to any email sent to the entire committee should be sent to Cheryl.

Next Meeting

Monday July 14, at 8:00 am

Location: Town Hall

Agenda

Changes to the Agenda, Treasurers Report, Landscape Report, Town Manager Update

Please notify Cheryl of any additional items for the agenda.

Adjourn

Motion: Fred Second Mary – Meeting adjourned at 9:00 am

Respectfully Submitted,

Celia Weissman
Secretary