

**Minutes of the Development Review Board**

Meeting Date: June 16, 2014      Called to order at 7:05 PM

**DRB Members: (X) = Present**

- |                            |                                 |
|----------------------------|---------------------------------|
| ( X ) Peter Wallace, Chair | ( X ) Meg Streeter, (Alternate) |
| ( X ) Debby Dorsett        | ( X ) Fred Houston, (Alternate) |
| ( X ) Wendy Manners        | ( X ) Paul Tonon (Alternate)    |

**Non-DRB Members**

- ( X ) Craig Ohlson, Zoning Administrator
- ( X ) Crystal Martino, potential DRB candidate

**General Business:**

Discussed whether meeting minutes were wanted for hearing dates. Law allows DRB decisions to be the minutes of the meeting. The group decided that a brief set of minutes capturing who was in attendance and who the hearing applicant was would be kept for meetings on the hearing dates. The town DRB meeting minutes template will be used.

**Other Business:**

Discussion of roles and responsibilities of the Zoning Administrator as it relates to the DRB.

Motion to Adjourn the meeting made by Peter Wallace      2<sup>nd</sup> by Meg Streeter

(X) Motion unanimously approved

Meeting Adjourned at 9:10 PM

Respectfully submitted:

Wendy Manners  
Clerk, Development Review Board