

Wilmington Beautification Committee April 8, 2013

Committee Members Present:

Lee Schindel, Mary Wright, Carlotta Gladding, Alice Greenspan, Keith Herbert, Katy Little, Scott Murphy, Fred Skwirut, Celia Weissman

Committee Members Absent: Len Chapman, Kit Cincotta, Cheryl Rothman

The meeting was called to order at 8:00 am by Lee.

Minutes

Mary moved to accept the minutes of the March 25 meeting. The motion was seconded by Alice and passed.

Treasurers Report

Celia reported:

The \$4,000 plant deposit was paid from the operating budget on March 28 resulting in a deficit of \$596.63. Scott advised that an audit identified the practice of transferring money from the "Plant Deposit Loan Fund" and repaying the "loan" in the following fiscal year does not meet approved financial practices. Therefore, the plant deposit was paid from operating expenses. Celia noted that \$1,000 had been transferred from operating to the Plant Deposit Loan Fund on September 26, 2012. Mary made a motion seconded by Alice to transfer \$1,000 from the loan fund to the operating budget which will eliminate the deficit. The motion passed. Scott will verify the transfer in September and authorize the transfer.

Operating Balance: \$ - 596.63.

Capital Balance: \$ 9,207.88 (\$4,000 Plant Deposit plus \$5,207.88 Capital)

Town Manager Update

Scott reported:

- Construction has begun on the Memorial Hall improvements
- Eric Sprenger will inspect the pergola. Fred will contact Eric to coordinate. Keith will remove lights from the pergola today.
- The town has received a grant to upgrade the parking lot by the library. The work will include new lighting, signage, repaving, tree trimming, etc. Scott will bring a rough design to the next meeting.
- Keith requested permission to remove a weed tree from the bank next to RBP. Scott approved.

Landscaping

Gateway Garden:

- Lee reported that VTrans will make a site visit before approving the application for expansion. She distributed copies of the design and plant list.
- Keith reported on soil options for the garden. After some discussion it was decided to use a combination of 3 sources; Marshall Boyd, compost from the town, and soil from West Bratt.

- Scott asked Lee to provide a list of the work we would like the Highway Department to provide and he will discuss with Billy Hunt when Billy returns from vacation.
 - Alice provided an quote for plants from a CT wholesaler. Lee will contact New Fane Nursery for a quote.
 - Lee will contact Amicor regarding volunteers to assist with planting
 - Alice will contact Jim Burke to see if he can assist with planting
 - Celia made a motion seconded by Fred, for Lee to contact the individual who provided the \$3,000 loan for the plant deposit.
- Note: Subsequent to the meeting, Lee advised that the individual generously offered to donate the \$3,000 to the Gateway Garden.

Miscellaneous

- Fred advised that the Viet Nam Memorial replica will be installed on June 14, and be on display on June 15 and 16.
- Lee reminded the committee that the Conway School will present their streetscape recommendation at 5:00 pm on April 23 and that the Communication Training for town employees and volunteers will at 5:30 pm on April 24.

Next Meeting

Monday April 22, at 8:00 am
Location: Town Hall

Agenda

Treasurers Report
Landscape
Town Manager Update

Please notify Lee of any additional items for the agenda.

There being no further business, Fred moved that the meeting be adjourned. The motion was seconded by Fred and passed. The meeting was adjourned at 9:00 am.

Respectfully Submitted,

Celia Weissman
Secretary