

Wilmington Selectboard/Sewer Commission
February 19, 2014 at 6:00pm
MINUTES

Selectboard Members Present: Margaret Streeter, James Burke, Diane Chapman, and Jacob White

Selectboard Member Absent: Susan Haughwout

Others Present: Scott Murphy, Jack Deming of Deerfield Valley News, Chris Mays of Brattleboro Reformer, Tom Consolino, Gretchen Havreluk, Ken March, Keith Johnson, Bill Spirka, Jeremy White, Joe Szarejko, Bob Rubin, Paul Tonon, Susan Lawrence, Sheila Osler, Wendy Woods-Hartwell, Adam Grinold, Jan Becker, Chris Husten

1. **Minutes:** Motion made and seconded to approve minutes of February 5, 2014 with the correction that Streeter abstained from voting on the January 22, 2014 minutes due to not being present. Vote: All in favor.

2. **Visitors and Public Comments:** Adam Grinold asked the board about a letter from the Chamber of Commerce concerning a bridge closing in Dover. The board will discuss at their next meeting.

3. **Liquor and Tobacco Licenses:** Chapman moved and White seconded to approve a 2nd class liquor license and tobacco license for Sonny's Cup & Saucer, dba C & S Beverage. Vote: All in favor.

4. **Action Items:**
 - a. **Appointment:** Burke moved and Streeter seconded to appoint Paul Tonon as Alternate to the Development Review Board (DRB) for 1 year on an as needed basis. Vote: All in favor.
 - b. **Road Closing:** The board received a request to close a portion of South Main Street for Sunday, May 25, 2014 for the Memorial Day Fiddlehead Festival. It will be similar to the Blueberry Festival block party. The board tabled the request until the next meeting to give the Fire Chief and Police Chief time to comment.
 - c. **Certification:** The board signed a Highway Ordinance Certification of Compliance certifying that our adopted standards meet or exceed the state minimum requirements.
 - d. **Term Extensions:** Burke moved and Chapman seconded to extend committee members' terms to April 2, 2014. Vote: All in favor.

5. **Sewer Commission:** Streeter moved and Burke seconded to open a Sewer Commission meeting. All in favor and meeting opened at 6:15 pm. Burke moved and White seconded to approve a renewal of the expired Deerfield Valley Transit Association's Wastewater Allocation Permit without any fee. Vote: All in favor. Sewer Commission adjourned at 6:19 pm.

6. **Breadloaf Corporation Presentation:** Jan Becker and Chris Husten of Breadloaf Corporation presented a draft summary of their Planning Study on the possible co-relocation of the Wilmington Fire and Police Departments. The study reported on four possible locations for a co-facility. Discussion included:
 - Fire Department traffic concerns about firemen getting to the station and also fire trucks leaving the station. Response time is critical.
 - Police Department traffic issues not critical – any of the 4 locations would work for them in this regard.
 - High School location was dropped from consideration because it would be difficult to separate from the other proposed uses of the building.
 - Next Steps: Town Manager and Breadloaf Corporation will continue to narrow down and prioritize. Selectboard will make the final determination of the best site. It may turn out that the

better option would be to have separate departments at separate locations. The grant still has money to continue working with Breadloaf.

7. **The Hermitage Club Fire Agreement:** Bob Rubin of Hermitage Club and Fire Chief Ken March discussed the proposed changes to the fire coverage agreement with Hermitage Club. The new hotel construction is expected to begin in November 2014 with completion 18 months later. The Town Manager and Fire Chief will continue to move forward with modifications to the current agreement.
8. **Proposed Article V Changes from Planning Commission:** The Selectboard received the Planning Commission report and a proposed revision to Article V of the Zoning Ordinance for the Town of Wilmington. The board will discuss the documents at their next meeting and then set a date for a Public Hearing.
9. **Local Option Tax Fund Requests:** Murphy told the board he will be preparing an application form for future requests and also bring the requests to the board on a quarterly basis as written in their procedure.
 - a. **Request of \$1,550 for two events to be held at Memorial Hall from Alan Greenspan of the Memorial Hall Board:** They have 4 events planned, but one has already been scheduled from their budget which is already overspent and one will be sponsored by someone. The consensus of the board was that this request would be better suited for the Events Fund instead. The events fund requires a 50% match so they would have raise that amount. Murphy was asked to suggest that they apply for the Event Fund.
 - b. **Request of \$14,000 for trash receptacles for the downtown from Wilmington Works Design Committee:** Susan Lawrence, Sheila Osler, and Wendy Woods-Hartwell of the committee explained their request and answered questions. Since universal recycling will be a requirement in a few years, they plan to purchase double containers so recycling is included. The six receptacles to be purchased are heavy duty and should last a long time. They will be attached to concrete pads. They would like to have them placed for this summer. The town will pay for collection of the trash and recyclables. Chapman moved and White seconded to approve the \$14,000 for trash receptacles for the downtown from the 1% local option tax fund. Vote: Three in favor, Streeter opposed, Haughwout absent.
10. **LED Streetlights:** The Selectboard had requested additional information regarding installation of historic streetlights. The town already had an agreement with Efficiency Vermont at no cost to the town to replace about 80 streetlight bulbs with LED bulbs and about 10 have been done. About 30 are in the historic downtown area. The project was put on hold when a committee suggested the idea of historic lights and why be redundant if the lights were going to be changed soon. The historic lights might be placed on the same poles but further down or they might be placed on historic poles. The consensus of the board was to continue with the replacement LED bulbs now and the committee can continue to look at the idea.
11. **Select Board Assignments for Town Meeting Article Discussions:** The board assigned articles for members to speak about at Town Meeting.
12. **Correspondence to/from Selectboard:** Act 250 log was reviewed and no action taken.
13. **Other Business - Select Board Members Comments and Other Action Items:** General discussion.

14. **Town Manager's Updates:** Reminder that the board will meet Monday at 5pm for the Town Manager evaluation in executive session. It has been previously postponed due to weather. Also reminder of the Pre-Town Meeting informational meeting on Wednesday, February 26, 2014 at 6:00 pm at The Wilmington Town Hall Meeting Room.

Meeting adjourned at 8:40 pm.

Respectfully submitted,

Mary Towne
Administrative Assistant

Approved by Wilmington Selectboard:

Margaret L. Streeter, Chair

James R. Burke, Vice Chair

Diane Chapman, Clerk

absent

Susan Joy Haughwout

Jacob White