

**Wilmington Selectboard/Sewer Commission**  
**February 5, 2014 at 6:00pm**  
**MINUTES**

**Selectboard Members Present:** Margaret Streeter, James Burke, Diane Chapman, and Jacob White  
**Selectboard Member Absent:** Susan Haughwout

**Others Present:** Scott Murphy, Jack Deming of Deerfield Valley News, Chris Mays of Brattleboro Reformer, Pat and Peter Morris, Tom Consolino, Alice and Alan Greenspan, Gretchen Havreduk, Jeanette and Michael Linnehan, Ken March, Paul Tonon

1. **Minutes:** Chapman moved and White seconded to approve minutes of January 22, 2014. Vote: Unanimous.
2. **Visitors and Public Comments:** None
3. **Liquor and Tobacco Licenses:** Upon a duly made and seconded motion, the Selectboard voted unanimously to approve an Alcohol Catering Permit and an Open Container Ordinance Exemption Permit for an event to be held at 7 N Main St by Kentor Kellett Gallery on February 15, 2014 with the Roadhouse Restaurant catering.
4. **Action Items:**
  - a. Chapman moved and White seconded to approve and sign a Resolution honoring the undefeated 2013 Twin Valley Boys Soccer Team. Vote: Unanimous.
  - b. The Deerfield Valley Transit Association's zoning permit for construction has expired so they must re-apply. They are requesting that the construction fee of \$1700.00 be waived for this new permit. Burke moved and White seconded to waive the construction fee of \$1700 for the DVTA's zoning permit. Vote: Unanimous.
5. **Town Highway Ordinance Public Hearing:** Streeter opened the hearing for public comments. The State has approved new Road and Bridge Standards that they recommend be incorporated into the Town's Highway Ordinances. There were no public comments. Burke moved and White seconded to adopt the Wilmington Town Highway Ordinance as presented. Vote: Unanimous.
6. **Local Option Tax Fund Requests:** Three groups have requested funding from the 1% Local Option Tax Fund:
  - a. DVFDA Fair request of \$3,000 for fireworks at Fair: Cost is \$4,000 and \$1,000 was paid by the midway group last year. Burke moved and White seconded to approve the expenditure of \$3,000 from the 1% Local Option Tax Fund for the Deerfield Valley Farmers' Day Association for fireworks at the August 2014 fair. Vote: Unanimous.
  - b. Alan Greenspan of the Memorial Hall Board request for \$15,000 to fund MH activities: Greenspan read a letter to the Board. The Board asked many questions and the request was tabled until the Town Manager could bring the board more information.
  - c. Jeannette Linnehan of CERT to fund the purchase of an equipment trailer for \$7,894+: Streeter moved and Burke seconded to approve the expenditure not to exceed \$8,050.00 from the 1% Local Option Tax Fund for the town's purchase of an equipment trailer for CERT as presented. Vote: Unanimous.
7. **Shafter Park Purchase Offer of Land:** The Town received an offer from adjoining land owner to purchase the Shafter Park lot. Peter Morris gave historical information about the park and the

Historical Society will be asked for input. Jake White will look at the parcel to see if it could be linked to the town trails. Murphy will contact Attorney Fisher about the wording of the deed.

8. **Reappointment of Committee and Board Members:** Murphy asked the board if they want to interview any incumbent committee or board members that have offered to continue their positions. They would like to interview Andy Schindel for the DRB at the end of March.
9. **Wastewater Treatment Facility Refurbishment:** Murphy asked the board for their approval to prepare an application to the VT Clean Water Revolving Loan Fund for a preliminary engineering study for needed repairs and improvements to the WW facilities. The consensus of the board was to move forward with the application.
10. **Shoreland Zoning Bill: H.526:** Board members have received calls from Lake Raponda property owners who are concerned about some of the strict provisions in the bill. Streeter will draft a comment letter to be sent to the VT Legislature regarding the local effect of H.526 as it is being discussed in Montpelier.
11. **Correspondence to/from Selectboard:** Reviewed.
12. **Other Business - Select Board Members Comments:**
  - a. Chapman reported that Wilmington Works has worked on a job description and ad for an Executive Director position. The ad will be in the Deerfield Valley News.
  - b. White reported that he had attended a meeting regarding the Deerfield Valley Watershed.
  - c. Streeter reported there is no Bi-Town Economic Development meeting this week. She said building sales are up and the Development Review Board may have to meet more often. The board is concerned about how to recruit and retain more DRB members. Former DRB member Paul Tonon volunteered to be an alternate (only) on the DRB on an as needed basis to help with quorum problems.
13. **Town Manager's Updates:**
  - a. Reported on the Listers – Trans-Canada appraisal.
  - b. The Town View program should be available to the public April 1, 2014.
14. **Special Meeting:** The board decided to hold a special meeting for evaluation of the Town Manager on February 13, 2014 at 5 pm at the Town Hall. An executive session will be requested.
15. **Executive Session:** Burke moved and White seconded to into executive session with the Town Manager present to discuss a civil action of law. All were in favor and they entered executive session at 8:10 pm. They came out of executive session at 8:30 pm. No action was taken and meeting adjourned.

Respectfully submitted, Diane Chapman, Clerk

**Approved by Wilmington Selectboard:**

Margaret L. Streeter, Chair

James R. Burke, Vice Chair

Diane Chapman, Clerk

*absent*

Susan Joy Haughwout

Jacob White